

HIGH ROAD

CONSTRUCTION CAREERS

High Road Construction Careers: Resilient Workforce Fund (HRCC: RWF)

Data Reporting Webinar Q&A Session

Grant Rollout Q&A as of July 12, 2023

Data Reporting

Q1: If the State Grant Data Solution (SGDS) template was downloaded from the HRCC portal in mid-May, has it changed since then?

A1: Since there have been changes to the template since May, try downloading the workbook again.

Q2: Is there any documentation summarizing what was changed?

A2: That information is not available, but one major change was the addition of definitions on the Data Description sheet. Compare that page to the downloaded version downloaded and make sure it is the most current version.

Q3: Many of these change over time (e.g., unemployed 27 weeks or more, enrolled in CalFRESH, completed HS diploma). Are we only identifying if they fit in that population at the time they fill out our initial application?

A3: Participant information is only collected once, at the time of program entry. The information won't be updated if any of these examples change during the program.

Q4: If a participant already possesses a degree, would that be recorded?

A4: Yes, on the Participant Information sheet at the time of program entry. If the participant earns their degree during the program, but not with program funding, it would not be recorded.

Q5: Our program includes a DAS Registered Pre-Apprenticeship. Where do we enter that?

A5: Participants who enter a DAS Registered Pre-Apprenticeship (like MC3) should have that recorded on the Training Services tab in SGDS or with Activity Code 307 in CalJOBS.

HIGH ROAD

CONSTRUCTION CAREERS

Q6: The statement "exit means we are no longer serving", is familiar from CalJOBS, but does it have to be that because sometimes additional services are offered to those who have completed a program?

A6: CalJOBS is very particular about program exits, but state-funded programs are much more flexible. Even if someone has obtained employment or a credential, services can continue to be provided. CalJOBS will force the participant to exit, but SGDS will allow services to continue being provided.

Q7: Does SGDS use code numbers for activities like CalJOBS does?

A7: Currently, no. However, they may be added in the future.

Q8: For participant IDs, are we able to use naming conventions to create IDs such as: R4VVCJMorganC-1?

A8: Yes.

Q9: I understood from previous emails that the default option was SGDS and that we had to send an email to opt into CalJOBS. Is that still the case?

A9: The option to use CalJOBS was a recent change. One can opt into using CalJOBS by completing the Point of Contact form that was sent out by the Program Implementation team before the start of the grant term.

Q10: Can we send you additional data questions by writing?

A10: Yes, feel free to send any additional questions related to data/reporting to ResearchUnit@cwdb.ca.gov.

Q11: Is there guidance as to whether MC3 is considered training/occupational skills training and is the MC3 certification considered a credential?

A11: The MC3 certification is considered a training/occupational skills credential by the California Workforce Development Board (CWDB). If using CalJOBS to enter data, please use activity code 307.

Q12: Any updates on the Salesforce rollout timeline?

A12: Unfortunately, not yet. We will notify participants of any timeline updates.

Q13: Will there be Q&A Office Hour sessions throughout the grant term?

HIGH ROAD

CONSTRUCTION CAREERS

A13: The Research team will be available for 1:1 sessions as needed. Contact us by reaching out to the Research Unit inbox. There will not be any additional Office Hour Q&A sessions. There will also be an opportunity to ask questions during the quarterly check-ins.

Q14: What are the expectations for the quarterly check-in calls?

A14: They will mainly be used to check in on the progress being made toward project goals.

Q15: Who would I reach out to for invoicing questions?

A15: The Program team is the best contact for any invoicing issues. Contact them directly by emailing HRCC@cwdb.ca.gov.

Q16: What should be entered in the cohort column?

A16: That refers to when the grant started; either May (A) or June (B) for this program.

Q17: Referring to the ONET code, how specific should that be?

A17: Use the website that is referenced on the data description tab to look up the ONET code. A closely related industry should be fine.

Q18: On the Post-Exit Outcomes tab there is a wage variable, can that be entered as an estimate?

A18: Yes. If you have the exact information, enter that, but an estimate based on the wage and number of expected hours can be used.

Q19: For Measurable Skill Gain (MSG), would something like obtaining a driver's license count?

A19: The Measurable Skill Gain definition is from WIOA and CalJOBS. They are typically tied to an exam, progress report, or other milestones that is used for other WIOA programs.

Q20: How can the Self-Attestation form and Data System Selection form be submitted if the Submit button isn't working?

A20: Email the Self-Attestation and Data System Selection forms directly to the HRCC program team at HRCC@cwdb.ca.gov. The Data System Selection form should also be emailed to the Research Unit inbox at ResearchUnit@cwdb.ca.gov.

Q21: Which is the correct code to use, 224 or 307 in CalJOBS?

A21: To capture the MC3 credential, please use the 307 Activity Code in CalJOBS.