



# Workforce Accelerator Fund 11

Weekly Q&A as of October 25, 2022

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## Eligible Applicants

**Q: In Section One. Overview, Innovation Impact Projects, the RFA states, “Through Accelerator, the CWDB will fund applicants who have successfully managed WIOA-funded grant projects in the past.” Is this a requirement? Or can applicants who have not managed WIOA grant projects still apply?**

A: Yes, it is a requirement that applicants must have WIOA experience in order to qualify. The WAF 11 funding opportunity is open to all previous CWDB fund projects (awardees).

**Q: My agency is interested in applying for the WAF 11. Are we eligible? What is the deadline to submit online? In addition, we never received an email notification that WAF 11 was open.**

A: The WAF 11 opportunity is open to all previous CWDB-funded projects (awardees) and must have the WIOA experience in order to qualify.

The CWDB sends out email notifications to individuals on our distribution list. If you would like to be added to our distribution list, please send a request to [WAF@cwdb.ca.gov](mailto:WAF@cwdb.ca.gov).



**Q: Can grantees have two WAF grants running simultaneously? That is to say, we were awarded WAF 10 for Early Childcare and are interested in applying for WAF 11 for a different sector.**

A: It is possible that a grantee can have two active WAF grants with overlapping grant terms.

**Q: Are new partners/projects eligible to apply for Accelerator 11? The RFA states, “The purpose of Accelerator 11 is to scale and replicate previous successful projects supported by the CWDB and potentially connect them to existing High Road Training Partnerships.” If only past projects are eligible, how can we find a list of existing projects in our region (13 – Inland Empire)?**

A: The lists of previous awardees and projects from Accelerator 5.0 to 10 are available on the [Workforce Accelerator Fund](#) website.

**Q: Can WAF 10 awardees apply for WAF 11?**

**Updated answer as of 10/13/2022**

A: To be eligible to apply, an applicant must be a fiscal agent/awardee of a previous CWDB State/Federal funded grant program; and to qualify, the applicant must have WIOA experience.

Accelerator 10 projects will not count towards this as the grant is still in its early phases of implementation. Successful Accelerator 9.0 projects (and past cohorts) will be considered. This will be vetted/confirmed before awards to ensure eligibility criteria have been met.

**Q: Can a partner who was part of a grant award for WAF 9.0 be the lead applicant if the lead applicant staff for the previous project has transferred to the partner organization?**

A: To be eligible, the applicant (organization) must be the fiscal agent/awardee of a previous CWDB State/Federal grant program, and to qualify, the applicant (organization) must have WIOA experience.

**Q: On [www.caetp.force.com](http://www.caetp.force.com) it states that only previously funded projects are eligible for funding. Is this correct?**

A: Yes, that is correct.

**Q: I’m writing to ask if non-profit organizations are eligible for the Workforce Accelerator Fund 11?**

A: A non-profit organization may apply if the non-profit organization was a previous fiscal agent/awardee of a previous CWDB State/Federal funded grant program; and to qualify, the non-profit organization must have WIOA experience.

**Q: To qualify, do organizations need to directly work with opportunity youth/out-of-school youth? We do not directly serve youth, but instead, support many organizations that directly interact and advocate for youth through our community data dashboards. My team has been reading the RFP diligently but would appreciate clarity regarding this.**



A: To apply, organizations do not have to directly work with opportunity youth/out-of-school youth but organizations must be fiscal agents/awardees of previous CWDB State/Federal funded grant programs; and to qualify, the organizations must have WIOA experience.

#### Allowable Activities

**Q: For a Micro transit project, is the driving of incumbent workers to and from the worksite an allowable activity and an allowable expense under Accelerator 11.0 Funding?**

A: If staff travel is associated with transporting participants Under Accelerator 11, the applicant may allocate grant funds to support staff travel.

#### Cal-E-Grants & Online Application

**Q: What is the correct link to the RFA application?**

A: The RFA can be found [here](#), through the Workforce Accelerator webpage.

**Q: What is the correct due date? I see one listed as 10/24 and one listed as 10/31.**

A: All applications are due October 31, 2022, by 3:00 pm via the [Cal-E-Grants website](#).

**Q: I am unable to fund the online paper application. Can you please provide that for me?**

A: There is no paper application. The application is fully electronic and in the Cal E-Force system. If you would like to download a copy of the blank application, you can after you click *Apply* and enter your information for the new application then click *Save*. Locate *Print View* near the upper right corner of the screen. Right-click on the screen, locate the Destination field, then select print or save as PDF. Your final application must be completed and submitted through the Cal-E-Grants system.

#### Match Funds

**Q: For a Micro transit project, is the driving of incumbent workers to and from the worksite an allowable match requirement? The transportation of workers is a "must" to meet the deliverables of the proposed project.**

A: Leverage/match fund can be in-kind or cash. "In-kind match" is a non-cash contribution of value provided by the grantee e.g., the value of services, labor, space, training, supplies, equipment, travel, etc.

**Q: We are planning to meet the 1:1 leveraged match requirement with in-kind services. On the Expenditure Plan, do our in-kind services need to be a 1:1 quarterly match, or can the services add up cumulatively to a 1:1 match over the course of the grant term?**

A: Each quarter amount for Quarterly Planned Match column does not have to be 1 to 1; however, the total amount for Quarterly Planned Match needs to match the Quarterly Planned Expenditures. If the total amounts for Quarterly Planned Expenditures and Quarterly Planned Expenditures do not match, the Cal-E-Grants system will not allow you to submit your Accelerator application.



**Q: In order to account for in-kind services, should we calculate the monetary value of these services and reflect them in dollar amounts on the Expenditure Plan?**

A: Yes.

#### Application Workshop

**Q: Will the WAF 11 application workshop and live Q&A will be recorded and available to those who are unable to attend the workshop?**

A: WAF 11 Live Session Q&A was not recorded but the Q&A from the session will be posted on the website.

#### Project Type

**Q: It looks like there is one type of project: Innovation Impact Projects; but it seems like there are two as the text box is displayed twice?**

A: It may be a technical error, if the project type, Innovation Impact, appears twice. There is only one project type, Innovation Impact.

#### Application Evaluation

**Q: Regarding the up to 10 extra points related to connecting our proposal with an existing H RTP project, does this “H RTP Project” need to be a project that received an award from CWDB’s H RTP program specifically? Or can it be a project that received funding from a different CWDB program (EX: The Regional Equity and Recovery Partnerships Grant) that contains all the elements of a High-Road Training Partnership?**

A: A project may be awarded up to 10 bonus points if the proposed project is connected to an existing High Road Training Partnership (H RTP) project under the H RTP grant program and has team members working on an existing H RTP project under the H RTP grant program.

#### Allowable Use of Funds

**Q: Can you please clarify the 10% limit on Administrative Costs? For example, if an applicant requests \$100,000 in grant funds and match \$100,000 then Administrative Costs can equal no more than \$20,000, correct? Are there limitations on how much of that \$20,000 may be covered by the grant versus by the match?**

A: If an applicant requests \$100,000 in Accelerator funds/grant funds, then the Administrative Costs cannot exceed \$10,000, which is 10 percent of the \$100,000 grant funds requested. The Cal-E-Grants system will not allow you to submit your application if your Administrative Costs exceed 10 percent of the requested amount (Accelerator funds/grant funds).

#### Indirect Costs

**Q: If we have a NICRA above 10%, and some of that is program costs, how does that work?**

A: A negotiated ICR (NICRA) can be over 10% and this is allowable. However, administrative costs must remain below 10% for this grant.



For further information, indirect costs and administrative costs are related but not interchangeable. Indirect costs are costs that are not directly attributable to the grant. They can be both program costs and Administrative Costs. Direct costs are costs that are directly attributable to the grant, and again, can be both program and/or Administrative Costs. Some entities may charge all administrative costs indirectly and only charge Administrative Costs indirectly (do not charge any program costs indirectly), which would make their indirect cost rate and admin percentage the same. But if that is not the case, the Indirect Cost Rate and admin percentage are likely different percentages. If an organization only includes Administrative Costs in their NICRA, and their NICRA is over 10%, then it would indicate that the Administrative percentage exceeds the limitation. If their NICRA includes program costs, and it is over 10%, the organization would need to ensure that the administrative portion of those costs remains under 10%. If the applicant is going to ask for an ICR higher than 10%, a current document of that approved rate by a federal cognizant agency must be uploaded to the Files Tab.

**Q: I'm confused by this line from the RFA: "Indirect Cost Rate (if over 10%): Leveraging indirect costs as a match is allowed, but it cannot exceed 10% of the total match required. For example, if an applicant is requesting \$100,000, the required leveraged/match would be \$100,000. In this scenario, the maximum amount of indirect costs leveraged allowed would be \$10,000." In your example, the total project cost is \$200,000, so 10% of that is \$20,000. So if the NICRA exceeds 10%, how can we capture that in the budget (assuming the excess is not Administrative Costs)?**

A: To capture this information in the budget, you will document the Total Indirect Costs and Leveraged Funds on the Budget Narrative and Budget Summary tabs, in the appropriate line items/area. Depending on the tab, you may have to provide more details. For example, on the Budget Narrative, you must detail how you arrived at the total for Indirect Costs or show a breakdown.

Other

**Q: What documents are invited to be added to the "upload documents" section?**

A: You may upload a Letter of Support in the Documents tab if your project wants to meet the bonus point criteria. This is also where an applicant would upload proof of approved NICRA, if applicable.

**Q: Are there any requisite compliance documents, tax ID numbers, or other information required as exhibits from project partners who are providing contractual services?**

A: Please refer to the Fiscal and Contractual Services and Sub-recipients sections from pages 24 to 25 of the [RFA](#).