Prison to Employment 2.0 Regional Partnership and Technical Assistance Grants Q&A

Q1. Is the Serving Participants question on the application cover page a requirement for Regional Partnership grant funding?

A1. Yes, all applicants must select "Yes" as their response to the "Is the project serving participants?" question in order to active and complete the information in the Participant Plan tab. Applications for the Regional Partnership grant that do not include a completed Participant Plan will not be accepted. This section is not a requirement for TA grant applications.

Q2. Is the funding available for helping with housing at SEL (Social Emotional Learning) settings?

A2. Initiative funds may be used for housing assistance provided that funding is used in compliance with the requirements of SB 1380 (Chapter 847, Statutes of 2016).

Q3. On page 26 [of the P2E 2.0 RFA] under "Section. Seven. Reporting Requirements," it says that a Salesforce-based system for grantees to report data and project progression will be utilized. I have not found any references to CalJOBS. Does this mean that we will NOT be entering P2E clients in CalJOBS for this funding cycle? If the Salesforce-based system is going to be utilized for us to report data, will multiple log-ins be provided so case managers can enter participant data in each of our 12 AJCCs?

A3. The CWDB intends to use a Salesforce-based platform for all P2E 2.0 program data collection and reporting. Development of that system will take place later this year. The CWDB will provide comprehensive guidance on the new system prior to the program start date.

Q4. Do you possibly have an application workbook template for the P2E 2.0 that can be used to collect application data? I understand it needs to be input into Cal e-grants.

A4. The CWDB does not have exhibit workbook templates available outside of the Cal E-Grants.

Q5. Is this RFA intended solely for regional planning units, and if so, can you define what that is?

A5. Regional Planning Units (RPUs) are the only eligible applicants for the P2E 2.0 Regional Partnership grant; however RPUs are expected to engage a broad coalition of partner organizations, including (but not limited to) those listed on page 8 of the RFA, and propose a service strategy which leverages the capacity and expertise of those partners.

More information about the state's RPUs can be found in WSD 20-01 WIOA Regional Planning Units. A map of the state's RPUs is available on the CWDB's website.

Q6. Would a community-based nonprofit agency be eligible for this opportunity?

A6. A community-based organization cannot be the lead applicant for the P2E 2.0 Regional Partnership grant—that role is limited to the state's RPUs. However, RPUs are required to partner with CBOs that serve the formerly incarcerated and other justice-involved individuals.

Q7. The RFA requests regions to "provide an overview the regional referral process that will connect individuals to the services they need with minimal burden to the individual service recipient". Can you elaborate on the requirement of the "regional referral process"? Does this refer to the referral process for the community-based organizations (subcontractors) or the AJCC locations?

A7. The "regional referral process" is a broad term used to describe the process by which RPUs will connect participants to the education, training, and supportive services they need to achieve a successful labor market outcome. Applications should clearly articulate how partner organizations throughout the region will work together to provide linkages to those services.

Q8. Is it an error that P2E 2.0 eligible participants are only post release? Please see RFA pg. 5. One more point to clarify: this section defines "justice involved" by penal code 1234(d). That is post-release.

A8. This is not for only post-release, the pre-release would be covered by those under the jurisdiction of CDCR.

Q9. Is it possible to extend the application deadline for the P2E 2.0 initiative?

A9. The CWDB cannot extend the application deadline as any changes to the current application timeline would delay the program start date for all grantees.

Q10. How can we sign up for weekly Q&A sessions?

A10. The Q&A will be available on the P2E 2.0 webpage every Friday. All questions must be submitted by 12:00 PM (Pacific Time) on Tuesday of each week for inclusion in the weekly Q&A. Cumulative questions and answers will be posted on a weekly basis until July 28th.

Q11. Our institution is a community college in Long Beach California, is our RPU the Los Angeles Basin Regional Planning Unit (defined by the EDD)?

A11. Yes, Long Beach is in the Los Angeles Basin Region.

Q12. There is a list of eligible applicants for the Technical assistance opportunity, but not a list for the Regional Partnership. Who/what entities can be included in the Regional Partnerships?

A12. Regional Planning Units are the only eligible applicants; however RPUs may partner with a broad range of organizations to implement their service delivery strategy. Lists of required and recommended partners for the Regional Partnership grant can be found on page 8 of the RFA.

Q13. Is the applicant/fiscal agent for the grant limited to a certain type of entity, such as a public institution of higher education or labor organization?

A13. The applicant/fiscal agent is limited to a Local Board within a Regional Planning Unit.

Q14. Is it sufficient for the region to enter the matching/leverage funds in the narrative and not include a specific amount on the cover page? Due to the quick turnaround of this grant application, we are unable to take this to our Board of Supervisors to obtain approval to submit a specific amount.

A14. Yes, match/leverage can be cited in the application narrative in this circumstance.

Q15. Is the region required to purchase license(s) for Salesforce platform?

A15. No

Q16. Who will have access to the Salesforce platform (for the completion of Quarterly Reports), the Fiscal Lead or Local Workforce Development Board(s)?

A16. All local boards will have access to Salesforce. Additional information about the Salesforce-based grant management platform will be provided to grantees prior to program start date.

Q17. Does the example below comport with the RFA instructions?
Example: Quarter 1 Activity: Provide individualized career services to enrolled individuals. Estimated Completion: December 2025
Quarter 2 Activity: Continue to provide individualized career services to enrolled individuals. Estimated Completion: December 2025
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Quarter 12 Activity: Complete the provision of individualized career services to enrolled individuals. Estimated Completion: December 2025

A17. Yes, this is an appropriate example. Enter completion dates for each activity and if there is an activity that will occur across quarters, applicants should use 'ongoing' until the final quarter that activity occurs wherein an end date should be provided. CWDB asks that each quarter's list of activities is not copied and pasted quarter after quarter.

Q18. Would Staff Salaries & Benefits for subcontractors be listed on the Budget Narrative as "contractual services?"

A18. Yes, subcontractors should be listed in the "contractual service" section of the Budget Narrative and the Supplemental Budget.

Q19. How shall the percentage of administrative costs be calculated? Pages 13 and 15 of the RFA have conflicting information.

- **RFA page 13, Administrative costs cannot exceed 20% of grant funding.**
- **RFA page 15, A maximum of 20% of the total project budget.**

A19. The total dollar value of an application's administrative costs cannot exceed 20% of the applicant's total grant award. An application that proposes administrative costs greater than 20% of the total grant award will not be accepted.

Q20. Appendix A (RFA pages 30-36) does not include definition of "administrative costs" as referenced on page 15.

A20. Additional information about administrative costs can be found in WSD16-16 and WSD18-15.

Q21. Broken link - See RFA page 33, General Terms and Conditions.

A21. That document can be found at the following link: General Terms and Conditions.

Q22. At what time on 08/01/22 are applications due?

A22. The online application will automatically close at 11:59:59pm (Pacific Time) on August 1, 2022.

Q23. Eligible participants are defined as 'the formerly-incarcerated and other justice-involved individuals'. Speaking in relation to trainings, can others also attend? For example; we need 10 registrations for a class. If we have 5 justice-involved students, can the other 5 be from one of our partners (e.g., Child Support, HHS, etc)? Can their clients fill the other 5 seats? This question is directly related to trainings, not other services.

A23. P2E participants may take part in education and training alongside non-P2E program participants; however any training or services provided to non-P2E participants must be funded through a non-P2E funding source.

Q24. Is there any information you can share about the [Salesforce] system? Does it already exist? Can we view the system? Are there any materials that we can review about the system that would be helpful to us in our planning for this project?

A24. The Salesforce-based Grant Management platform is currently under development, and the Data Reporting platform will be developed later this year. CWDB will provide comprehensive training resources for users of these platforms prior to program start date.

Q25. Is the P2E 2.0 funding segmented like P2E 1.0, where there will be multiple buckets of funds set aside for specific purposes (e.g., Direct Services, Supportive Services, etc.)?

A25. P2E 2.0 funds will be awarded as a single contract for both direct and supportive services (refer to "Section Two. Program Goals and Deliverables" in the RFA for more information).

Q26. Can we include subsidized wage projects and pre-apprenticeship programs under the Earn & Learn design along with WEX and OJT's?

A26. Yes.

Q27. Can you please inform me as to the location of a regional grant allocations table or listing?

A27. P2E 2.0 grant allocations will be determined after the application process.

Q28. Will there be a participant "follow-up" requirement post exit?

A28. No, "follow-up" will not be required post-exit.

Q29. Will the "Career Advancement/Promotion" performance measure only be calculated for participants who were employed on the date of application?

A29. Applicants should plan on reporting Career Advancement/Promotion totals in a similar manner to P2E 1.0 grant funds. An estimate for Career Advancement/Promotion totals should be provided in the application for participants who are employed, enrolled in education/training, or unemployed at the time they begin receiving P2E 2.0 services.