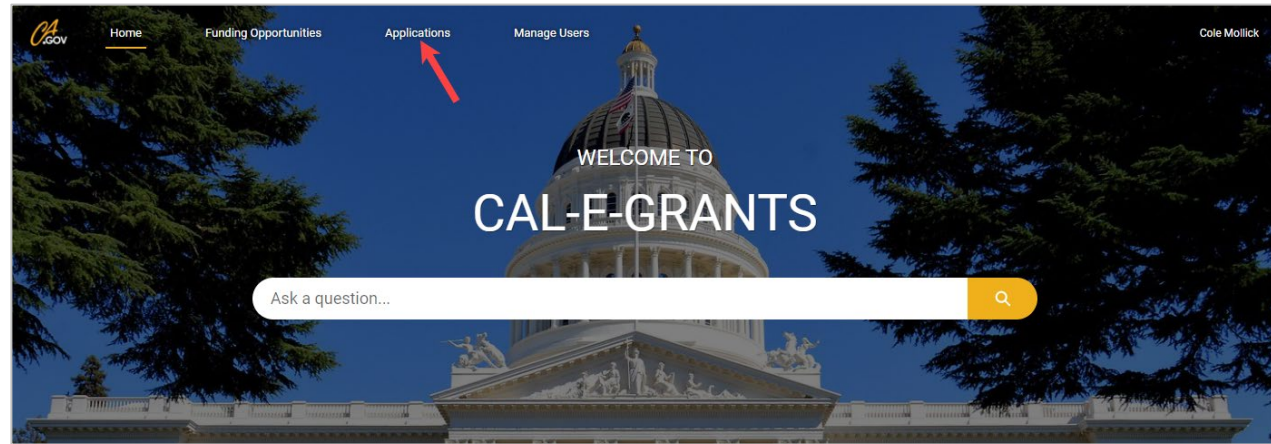


CAL-E-GRANTS REFERENCE GUIDE: PRINT APPLICATION

1. Click the **Applications** button on the menu bar



2. Click the **Project Name** of the application you'd like to print

Applications
All

3 items • Sorted by Project Name • filtered by All applications • Updated a few seconds ago

	Project Name ↑	Status	Record Type	Requested Amount	Created By
1	1103 Project	Application Submitted	Technical Assistance	\$300,000.00	Cole Mollick
2	Project Name 1	Application In Progress	Innovation Impact Project	\$100,000.00	Cole Mollick
3	Project Name Test	Application Submitted	New Accelerator Project	\$100,000.00	Cole Mollick

3. Select the **Print View** button located in the top right of the Application

Application
Project Name 1

Submit Edit **Print View**

Requested Amount
\$100,000.00

Record Type
Innovation Impact Project

CAL-E-GRANTS REFERENCE GUIDE: PRINT APPLICATION

- The browser will open a new tab with the print view

Note: The document will print as a rolling document. Page breaks are not pre-set for printing

NOTE: Please right-click to print the Application.



Project Name 1

Cover Page

Lead Agency Applicant ⓘ	<u>Cole Robert Baseball</u>	Project Name	<u>Project Name 1</u>
End-Use Customers	<u>Job Seeker</u>	Is project serving participants? ⓘ	<u></u>
Initiative of Original Project ⓘ	<u>Workforce Accelerator Fund</u>	Role of Applicant in Original Project	<input checked="" type="radio"/> <u>Fiscal Agent or Subrecipient</u>
Requested Amount ⓘ	<u>\$100,000.00</u>	In Kind/Match ⓘ	<u>\$100,000.00</u>
Total Project Budget	<u>\$200,000.00</u>	Address	<u>1100 J St</u>
City	<u>Sacramento</u>	County	<u>Sacramento</u>
Zip Code	<u>95814</u>	DUNS Number	<u>123456789</u>
Primary Contact ⓘ	<u>Cole Mollick</u>	Fiscal Contact	<u>Alayna Mollick</u>
Primary Contact Title	<u></u>	Fiscal Contact Title	<u>Tester</u>
Authorized Representative	<u>Cole Mollick</u>	Signature	<u>Cole Mollick</u>
Date	<u>10/21/2021</u>		

Narrative

In the space provided, using the prompts below, please provide details relative to the Project's Proposed Framework, Project Team, and your organizations' experience with WIOA funded grant programs and the projects' Proposed Strategies.

For Application Instructions, please refer to the WAF 10 RFA on the [Workforce Accelerator Fund Webpage](#).

CAL-E-GRANTS REFERENCE GUIDE: PRINT APPLICATION

5. To print, right click and select **Print** (or Ctrl+P)

Cover Page

Lead Agency Applicant ⓘ	Cole Robert Baseball	Project
End-Use Customers	Job Seeker	Is projec
Initiative of Original Project ⓘ	Workforce Accelerator Fund	Role of Project
Requested Amount ⓘ	\$100,000.00	In Kind/
Total Project Budget	\$200,000.00	Address
City	Sacramento	County
Zip Code	95814	DUNS N
Primary Contact ⓘ	Cole Mollick	Fiscal C
Primary Contact Title		Fiscal C
Primary Contact Email		Fiscal C
Primary Contact Telephone Number		Fiscal C
Authorized Representative	Cole Mollick	Signatu
Date		

The screenshot shows a web browser window displaying a 'Cover Page' form. The form contains various fields for project information, including applicant name, budget, and contact details. A right-click context menu is open over the 'Primary Contact' field, which contains the name 'Cole Mollick'. The 'Print...' option in the menu is highlighted with a red box, and a red arrow points to it from the left. Other menu items include 'Back', 'Forward', 'Reload', 'Save as...', 'Create QR Code for this page', 'Translate to English', 'Get image descriptions from Google', 'View page source', and 'Inspect'.

CAL-E-GRANTS REFERENCE GUIDE: PRINT APPLICATION

6. Your browser print prompt will open; select your desired print settings and click the **Print** button to print

The screenshot displays a browser print preview window. On the left is the application form titled "Cover Page" for "Project Name 1". The form contains two columns of fields with the following data:

Lead Agency Applicant <u>Cole Robert Baseball</u>	Project Name Project Name 1
End-Use Customers Job Seeker	Is project serving participants? _____
Initiative of Original Project Workforce Accelerator Fund	Role of Applicant in Original Project Fiscal Agent or Subrecipient
Requested Amount \$100,000.00	In Kind/Match \$100,000.00
Total Project Budget \$200,000.00	Address 1100 J St
City Sacramento	County Sacramento
Primary Contact Telephone Number _____	Fiscal Contact Telephone Number _____
Authorized Representative <u>Cole Mollick</u>	Signature Cole Mollick

On the right is a print settings sidebar. At the top, it says "Print" and "13 pa". Below are three settings: "Destination" set to "Save as PDF", "Pages" set to "All", and "Layout" set to "Portrait". At the bottom of the sidebar are "More settings" and two buttons: a blue "Print" button and a white "Cancel" button.