



**Scope of Work 2019-2020: Regional Organizer
(SlingShot 2.0 Implementing the Regional Plans)**

Background:

The 2019 augmented WIOA 15% RO Funds may be used to support the following:

1. Continue current salary for RO staff efforts based on **Scope of Work** provided below.
2. Travel, equipment, and expenses associated with regional training meetings, statewide training meetings, and implementation of the RPU's Regional Training Plan, and/or
3. Administrative costs associated with this effort.

Scope of Work – Regional Organizer:

Regional Organizers assist in building momentum and strengthening regional leadership by identifying and enhancing partnerships with industry, education, and workforce development leaders, strategically maintaining ongoing collaborations to accomplish regional plans goals, and enhancing communication between regions and the state.

The ROs are accountable to the LWDB Directors, who are ultimately responsible for the implementation of their Regional Plan. In addition, ROs work with California Workforce Development Board (CWDB) staff, the State's RO Coordinator and the Technical Assistance (TA) Provider selected by CWDB to:

1. Act as the liaison between the State Board and regional leaders and the communication pipeline between the CWDB and LWDB Directors.
2. Act as the liaison between the LWDBs in the region, including scheduling and coordinating meetings between the LWDB in the region and acting as the communication pipeline, when necessary between the LWDB Directors.
3. Encourage alignment of workforce development, education and economic development in efforts to engage employer/industry champions and promote services to individuals with barriers to employment by supporting ongoing dialogue between labor, business, education, community, and the public workforce system
4. Support LWDB Directors in connecting CWDB members and TA providers/evaluators with regional partners to assist in identifying implementation opportunities, and overcoming barriers and challenges, including policy obstacles.
5. Support implementation of their region's Regional Plan and assess/track progress towards achieving Indicators of Regional Coordination and Alignment.
6. Identify and share promising practices and successful convening efforts that link policy and practice.
7. Identify and share related and relevant state and federal grant projects that should be aligned/coordinated with the regional effort.
8. Communicate and participate in a minimum of two statewide meetings per year.
9. Communicate and participate in meetings with LWDBs and partners to keep them informed about SlingShot 2.0/Regional Plans, share challenges, barriers, successes, and lessons learned.
10. Work with regional coalitions, professional development partners, and CWDB to build capacity of local board staff and partners.
11. Receives and reviews Regional Initiative Quarterly Reports, ensures report is shared with LWDB Directors and project leads, completed and returned to the CWDB by the designated due date.



Local Board Fiscal Agent responsibilities:

1. Act as fiscal agent for funds, accepting funds, ensuring fiscal accountability, completing fiscal reporting exhibits, and initiating regional initiative modification requests.
2. Procurement and contracting funds as agreed to by LWDBs in the RPU.
3. Working with the RO to coordinate the LWDB effort to align regional investments (Regional Organizer, Regional Training Coordinator, SlingShot, Strong Workforce, Adult Education Block Grant and Career Pathways Trust).
4. Advise if the regional projects will be serving participants and whether the regional projects need access to additional CalJOBSSM participant codes to enter services to additional populations other than eligible Adult. (I.e. Dislocated Workers, Veterans, Youth, etc.)
5. Advise CWDB and EDD RAs if other LWDBs within the region need access to CalJOBSSM participant codes.
6. Notify RTC or EDD CBU if new staff needs CalJOBSSM training.

Outcomes:

The desired outcomes for the RO and SS/RPI 2.0 investments is progress towards achieving the Indicators of Regional Coordination and Alignment, as outlined in the Local/Regional Plan Modification Guidance. Priority outcomes include:

1. Sector Committees and/or Councils that act a regional industry decision makers, guiding the development of sector strategies, industry recognized certificates and apprenticeships.
2. Uniform approach to Business Services alignment and regional outreach to business, job seekers and partners.
3. Developing regional partnership councils that act as “supply-side” decision makers to align policies and funding to promote career pathways and service strategies to ensure individuals with barriers to employment enter and successfully complete regional career pathways programs, attain employment in priority industry sectors that provides income mobility.
4. Developing formal regional agreements or governance structures between the LWDBs within an RPU for the purpose of increasing workforce staff professional development and capacity, incorporating strategies for system alignment, increasing efficiencies, and identifying and reducing duplication through regional cooperation.