| Organization (Applicant) Name | Enter Organization (Applicant) Name |
| --- | --- |
| Project Name | Enter Project Name |
| Address | Enter Address |
| Designated Contact Person and Title | Enter Designated Contact Person and Title |
| Phone | Enter Phone Number |
| Email | Enter Email Address |

| **PROJECT NARRATIVE AND WORKPLAN** |
| --- |
| **FRAMEWORK** |
| Describe the challenge and/or gap your project is designed to address, the opportunity for improvement or change, and how this project will uniquely address the “big idea” and “move the need” on employment. |
|  |
| Describe the innovation process and points of change, how the project is unique, the role of the Project Team, and how this will be documented. |
|  |
| Provide an outline of the project and the project objectives: strategies, outputs and outcomes (what will the project do), performance measures (how will success be measured), and timeline. Describe the opportunity for scaling, replication, or application of project successes and lessons.  |
|  |
| **PROJECT TEAM** |
| Identify the individuals and organizations representing each of the Project Team roles (Expert, Innovator, Customer, and Influencer) and their experience and successes in that capacity. |
|  |
| Describe the function or activities each will provide in the project, including role and commitment to integration, sharing, and replication and/or scaling of successful outcomes. |
|  |
| List any in-kind match provided by the Project Team members.  |
|  |