

**Swim Lanes –
Professional Development, Training and Technical Assistance**

California Workforce Development Board	Employment Development Department	California Workforce Association
<ol style="list-style-type: none"> 1. Develops policy on training and technical assistance for the purpose of preparing the staff and partners of the workforce system to implement the California Strategic Workforce Development Plan. Examples: <ul style="list-style-type: none"> • NextGen Sector Partnerships • Partnerships that Unlock Social Mobility • Unified Business Services 2. Funds oversees, and manages Regional Organizers (RO)'s and Regional Training Coordinators (RTC)'s in California's 14 Regional Planning Units. The RO's and RTC's act as liaison and communication pipeline between the State Board and Local Workforce Development Board (LWDB) directors/regional leaders and develop regional training plans. 3. Collects Regional Training Plans, identifies gaps in training and makes recommendation on future training. 4. Coordinates with EDD Regional Advisors to execute contracts, oversee progress towards goals, complete quarterly reports. 5. Schedules Regional meetings and RTC conference calls to share information and track progress. 6. Procure Technical Assistance providers to work with LWDB's , partners and grantees to ensure implementation of State and Regional Plan objectives, strategies, identify promising practices, and successful convening efforts that link policy and practice. <ul style="list-style-type: none"> • ELL Navigator • Regional Plan Implementation • Prison to Employment • High Road Training Programs 	<ol style="list-style-type: none"> 1. EDD CBU develops training(s) and technical assistance for WIOA Title I, III to ensure compliance with WIOA and EDD WSB Directives. Examples: <ul style="list-style-type: none"> • CalJOBS System Training • WIOA 101 Field Division • Career Coaching • Elements of Performance • Effective Case Management 2. EDD Executive Leadership coordinates with CWDB and CWA to develop work groups, draft policy and train local staff and partners on EDD WSB Directives. Examples: <ul style="list-style-type: none"> • MOU Phase 1 and 2 • AJCC Certification • Disability Employment Initiatives (DEI) 3. EDD Regional Advisors coordinates and collaborates with CWDB Project Manager to execute, modify subgrants , oversee progress towards goals, develop and analyze quarterly reports, participate/attend regional convening's and conference calls. 	<ol style="list-style-type: none"> 1. Implement Partnership Training and Technical Assistance (PTAT) grant, funded by CWDB (contract ends 3/2019) to: <ul style="list-style-type: none"> • Act as intermediary between CWDB and (LWDB)'s • Conduct a training needs assessment for the 14 RPU's and assist them in developing Regional Training Plans • Procure and maintain a list of qualified training vendors (California Training Initiative – CTI) for RPU's to use to train staff. • Administer mini-grants to provide additional funding assistance to RPU's for training. • Administer DOR accessibility training (logistics, scheduling). 2. Technical Assistance Provider for Regional Plan Implementation, funded by CWDB (contract ends June 2019). <ul style="list-style-type: none"> • Provide TA to RO's to ensure regional plans are implemented and partnerships are developed • Provide professional development/training to Regional Organizers • Deepen industry sector partnerships • Facilitate Regional Organizing Exchanges and Community of Practice • Assist with webinars and logistics for meetings

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Definitions

- **Regional Organizers** act as liaisons between the State Board and local workforce development Board Directors to encourage alignment of partners and implementation of the Regional Workforce Plans. In 2016 the LWB who were designated as the RPU fiscal agents were augmented \$85,000 in WIOA 25% One Time Implementation funding to cover the costs of hiring/designating a “regional training coordinator”. The investments continues through 2019.
- **Regional Training Coordinators** are responsible for coordinating staff development and capacity building efforts in each of the regional planning units. In 2016 the LWB who were designated as the RPU fiscal agents were \$43,000 in WIOA 25% One Time Implementation funding to cover the costs of hiring/designating a “regional training coordinator”. The investments continues through 2019.

- **EDD’s Capacity Building Unit (CBU)** provides webinar-based staff development training to enhance the competencies of California’s workforce development staff and assists in the scheduling of training on CalJOBS.
- **CalJOBS** is California’s online resource to help job seekers and employer navigate the state’s workforce system. It also is the State’s Labor Exchange System and is used for tracking and reporting performance outcomes and services and is the financial management system for WIOA.
- **Disability Employment Initiative (DEI)** is a federally funded initiative of EDD to provide a mobile trainer to improve access to the AJCC system by providing accessibility training to front-line staff

- The **California Workforce Association** is a non-profit member association representing 45 Workforce Development Boards plus 70+ organizations interested in advancing local and regional workforce development in California.
- **California Training Initiative (CTI):** CWA’s on-line catalog of consultants, facilitators, trainers, and training’s in workforce. CTI vendors were procured through a Request for Proposal process, enabling LWB to access trainers without a duplicative procurement process.
- **DOR Trainings:** CWA is funded by the CWDB to collaborate with DOR to provide accessibility training to the AJCC staff and partners to improve and enhance services to individuals with disabilities.
- **Technical Assistance** – a process of connecting individuals and groups to expertise and resources that addresses needs, shares information and expertise, and creates conditions leading to effective regional plan implementation.