

**Roles & Responsibilities –
Regional Organizers, Regional Training Coordinators, Regional Advisors**

Regional Organizers	Regional Training Coordinators	Regional Advisors
<ol style="list-style-type: none"> 1. Selected by local workforce boards, employed by fiscal agent 2. Liaison and communication pipeline between the State Board and local workforce development boards directors/regional leaders. 3. Encourages alignment of workforce development, education and economic development in efforts to engage employer champions and promote services to individuals with barriers to employment by supporting ongoing dialogue with labor, business, education, community, and the public workforce system 4. Supports LWDB Directors in connecting State Board members and Technical Assistance providers with regional partners to assist in regional plan implementation 5. Supporting implementation of the regional plan. 6. Identifies promising practices and successful convening efforts that link policy and practice. 7. Identifies related and relevant state and federal grant projects that should be coordinated in a common regional effort 8. Attends meetings with State Board and technical assistance staff and participates in regional and statewide convening and conference calls with other regional organizers. 9. Works with regional coalitions, CWA, and State Board to build capacity of local board staff and partners. 	<ol style="list-style-type: none"> 1. Selected by local workforce boards, employed by fiscal agent 2. Conduct a training needs assessment for their region to provide an understanding of strengths and gaps in capacity and training offerings. 3. Advise the California Workforce Association in developing and implementing the statewide training plan, which will include recognized best practices and strategies for building service delivery capacity. 4. Advise CWA on provision of Training and Technical Assistance and Learning Communities on specialized topics, 5. Coordinate logistics for trainings conducted in their region. 6. Participate in two statewide meetings per year and organize regional conference calls and meetings of local boards and partners. 7. Provide Advice to CWA on tools that will measure the effectiveness of the regional/statewide training and TA plan, 	<ol style="list-style-type: none"> 1. Employed by State of California, EDD 2. Liaison between EDD and local boards. 3. Collaborate with State Board to effectively communicate state policy. 4. Provide technical assistance to local boards and partners on Federal Law (i.e., WIOA and Uniform Guidance) and State Law (i.e., EDD Directives and Information Notices). 5. Review applications for Regional Plan Implementation 6. Provide oversight and technical assistance to administer regional funding (i.e., WIOA 15% Discretionary and other funding) 7. Manage Regional Planning, Regional Training Coordinator, and Regional Organizing subgrant agreements. 8. Facilitate grantees access to CalJOBS MIS and fiscal training. 9. Participate in Regional Organizing Exchanges and Community of Practice. 10. Review and evaluate requests for prior written approval of equipment purchases over \$5,000. 11. Assist in establishing and improving relationships amongst partners in achieving targeted goals. 12. Provide fiscal guidance on sub-grant expenditures. 13. Identify paths to elevate local area concerns or issues to reach resolution. This may include mediation, drawing in state level partners, or other solutions.

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Regional Organizers	Regional Training Coordinators	Regional Advisors
Deliverables and Outcomes		
<ol style="list-style-type: none"> 1. Unified regional business outreach/engagement and employers as leaders and champions 2. Increased capacity to incorporate strategies for system alignment, upward mobility for all Californians and demand driven skill attainment 3. Increased capacity of local board staff and partners 4. Increase efficiencies and reduced duplication through regional cooperation. 	<ol style="list-style-type: none"> 1. Assessment of training needs of each region 2. State and Regional Training Plans 3. Capacity Building and Training tailored to the needs of workforce staff and partners. 	<ol style="list-style-type: none"> 1. Technical Assistance 2. Compliance with WIOA 3. Provide key link to the state for the Regional Organizer and Regional Training Coordinator to assist in implementing the regional/state plans.