

Regional/Local Planning Guidance Clarification

On October 28 and November 1 and 3, 2016 the California Workforce Development Board and the California Workforce Association provided training on the WIOA Regional and Local Planning Guidance. This notice is to clarify information relating to the required signatures and timeline of the regional and local plans.

1. Local Plan Required Signatures: The CLEO is required to sign the local plan. Local plans may be submitted without the signature of the CLEO, but the signature documenting approval by the CLEO of the local plan must be submitted by August 1, 2017, with the final corrected draft plan. This is a change to the date of June 1, 2017 listed on page 31 of WSB Directive 16-07.
2. Regional Plan Required Signatures: The Chair of each local workforce development board is required to sign off on the regional plan. Signatures by CLEOs are not required on the regional plan, but it is required that the CLEO approve the plan and that the final regional plans be submitted by August 1, 2017. Final regional plans must include documentation of the CLEO approval (minutes of meetings/ resolution/etc).

An updated timeline is below:

WIOA Local Planning Timeline

March 15th	Local plan due to State Board
April 30th	State Board approve or conditionally approve all local plans
May 15th	State Board notify local boards of any plan deficiencies
August 1st	Final corrected plans due (with CLEO signature)
September 1st	All plans receive full approval

WIOA Regional Planning Timeline

March 15th	Regional plan due to State Board
June 15th	State Board approve or conditionally approve all regional plans
July 1st	State Board notifies regions of any plan deficiencies
August 1st	Final corrected regional plans due (with documentation of CLEO approval)
September 1st	All plans receive full approval