## Medical Assistant Action Plan

### Broad Strategy: Education and training access, capacity, and support

### Strategy: Increase Capacity to prepare Certified Medical Assistants

**Baseline: Existing Community College Clinical Medical Assisting programs – 22 + Administrative Medical Assisting programs - 32**

<table>
<thead>
<tr>
<th>Objective</th>
<th>Activities</th>
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<th>Timeline</th>
<th>Lead and Resources</th>
<th>Evaluation Method</th>
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</table>
| Increase public sector’s (community college) regional training capacity for medical assistant programs. | 1. Document best practices in current community college MA programs that align with workforce needs for ACA.  
2. Document geographic distribution of community college and ROP training programs by region.  
3. Develop industry partnerships for funding for new medical assistant programs strategically located at community colleges to support regional workforce needs.  
4. Expand clinical sites to allow for program expansion. | 1. Create five regional partnerships between quality MA programs and local primary care employers who are willing to provide support and clinical sites  
2. Provide programs for 500 new medical assistant students | FY 2012 - 2013 | Nursing and Allied Health Division - CCCCO  
CAWIB  
Regional WIB healthcare sector partnerships  
Regional Healthcare workforce intermediaries | OSHPD will evaluate the representation, equity, and strategies of the regional partnerships |

### Baseline: Currently 33 CAAHEP accredited programs in California – only five are Community Colleges, one ROP program

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| Support the Commission on Accreditation of Allied Health Education Programs (CAAHEP) programmatic accreditation, the highest quality accreditation for MA curricula. | 1. Provide technical assistance for community colleges to achieve CAAHEP accreditation.  
2. Partner with ROP and secondary schools on accreditation standards. | 1. Ten community colleges with CAAHEP accreditation, could be regional consortiums. | FY 2012 - 2104 | Community colleges  
CAAHEP | |

### Baseline: HWI Curriculum model was last updated in 2008

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<tr>
<td>Update community college medical assistant and ROP</td>
<td>1. Conduct DACUM job analysis to update current HWI Community</td>
<td>1. Updated model curriculum</td>
<td>2. FY 2012-2012</td>
<td>3. HWI</td>
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<td>Upgrade the State competencies requirement in alignment with the needs of primary care employers, PPACA, and the highest qualifications of the profession</td>
<td>1. Prepare white paper based on review of current employer demands, community college curriculum and CAAHEP competencies with recommendations on how to improve and upgrade the competencies required by State of CA</td>
<td>2012 update of competencies required by State</td>
<td>2012</td>
<td>CAWIB – Healthcare Sector committee</td>
<td>OSHPD</td>
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<td>Revise the certifying exam to be in alignment with the upgraded competencies</td>
<td>1. Work with the Board to rewrite the exam in alignment with the updated competencies</td>
<td>New certifying exam</td>
<td>2012</td>
<td>CAWIB Healthcare Sector Committee</td>
<td>OSHPD</td>
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Baseline: 1996 California Certification requirements as set forth by the CA Certifying Board for Medical Assistants